**Blake PTO Board Meeting Minutes**

**1/19/2017**

Meeting called to order at 7pm. Claudia welcomed everyone.

Attendees – Claudia Rosen, Erika Clarke, Janice Marble, Nat Vaughn, and Natalie Madej

Board– Co-President – Claudia Rosen

Co-President – Kim Price

Vice President – Maura Gerardi

Treasurer – Erika Clarke

Secretary – Janice Marble

**Presidents’ Report** – Claudia Rosen and Kim Price (by email in advance of meeting)

* Blake Campaign fundraising letter is being crafted and will be rolled out in February and presented at 6th grade PIN on 3/1
* Teacher Appreciation Fund is in operation and recognition contest may be launched with Campaign
* Winter Carnival is looking for toy donations
* Martina Spitzer is working with Tri-Valley for Spirit Wear spring store. UA products will be available.
* Digital Learning Day will be on 3/8/17 8:00am-3:00pm. Parents welcome to attend.

**Principal Report –** Nat Vaughn

* 8th and 9th grade placements tests in process
* PINs being scheduled
* Sam Kehnert presenting grade level assemblies “Nubability”on 1/27/17
* Inaugural process to be discussed in Advisories on Inauguration Day
* Blake Theater play will be held January 27-29.

**Vice President Report** – Claudia Rosen (on behalf of Maura)

Eversource Fundraiser – Maura will Chair. Will be Town Wide and correlate with Earth Day. May try to have presentation at Dale Street.

**Treasurer Report** –Erika Clarke

Budget Review

* Ending bank balance as of 12/30/2016 - $37,045.36
* Outstanding appropriated budget of $3,695 and commitments to date total $26,499.74 for:
* $2,000 Nurse's Couch
* $7,174 MacBooks
* $537.15 Canoe Scholarships
* $1,695 12 Art Panels
* $234.90 Water for dances/8th grade graduation
* $948.74 Artwork Posters/Frames
* $4,700 - Chrome Book Tables
* $1,695 - PA Cabinet for PE Department
* $2,250 - Christmas in the City Buses
* $1,500 - Safe Learning Environment
* $1,800 - Grupo Fantasia
  + $1,160 - Shakespeare Now! Midsummer Night’s Dream
  + $750 - 7th grade Roman Army Presentation
  + $54.95 Journey Now
* Current adjusted available funds after outstanding payables and funding requests -$5,520.62
* No fundraising expected beyond 2017 Blake Annual Campaign anticipated for 2016-2017 school year

**Secretary Report** – Janice Marble

December 2016 Meeting Minutes previously approved electronically and posted to the Thursday Packet and website

**New Business**

Board Member openings for next year Co-President and Vice President

**Funding requests–**

**Unanimously approved prior to meeting by Board electronic vote**:

* + $1,160 - Shakespeare Now! Midsummer Night’s Dream
  + $750 - 7th grade Roman Army Presentation

Meeting adjourned 8pm.

**Next Meetings: 3/15/17, 9am**

**5/11/17, 7pm**