* **Introductions:**
  + Principal Steve Grenham, 4th Grade PTO Co-President Heather Boyd, Vice President Cathi Thomas, Treasurer Erin Fontana, Secretary Patti Kelly, Community Members: Mary Frasier (MCPE), Brittany Hardiman, Laura Mulready, and Amanda Spears
* **Principal Update:**
  + Principal Steve Grenham said back to school has gone well at Dale St. School.
  + PIN at Dale St. is Thursday, September 14, 2017:
    - From 6-6:30pm, 5th grade parents meet in the gym then head to 5th grade classrooms from 6:30pm to 7:15pm.
    - From 6:45pm-7:15pm, 4th grade parents meet in the gym and then head to 4th grade classrooms from 7:15pm to 8pm.
  + Mr. Grenham requested that the PTO provide gift cards ($10) that can be raffled off at faculty meetings.
  + A Grant Request from Mr. Grenham and Kerry Cowell for approximately $300 was presented to purchase books for the LMC. The LMC needs funds to purchase multiple copies of popular books. The PTO Board will discuss and let Mr. Grenham know the decision.
* **Treasurer’s Update:**
  + Erin Fontana provided the Treasurer’s Report from July 1, 2016 to June 30, 2017.
  + Remaining funds as/of 6/30/17 are $21,202.79.
  + A Proposed Budget (approved last year) was also handed out. Note: Mr. Grenham has $200 for miscellaneous items.
* **Secretary Update:**
  + Patti Kelly provided options for Medfield apparel to sell during late fall, just prior to the Holiday season. Samples of items were distributed and a discussion of what to sell took place. Below are the options and costs associated with each item.
  + Medfield Winter Hats:
    - Last Year: 2016/2017:
      * purchased 250 Medfield Warriors winter pom pom hats for $12 each; sold for $20 each
      * Cost $3000; sales of $5000, profit of $2000
    - This Year: 2017/2018:
* New style of winter hat – pom pom hats with cuff
* Purchase 250 hats for $16.50 each; sell for $25 each
* Cost $4125; potential sales of $6250, profit of $2125
* Order must be placed the week of 9/18 for Thanksgiving delivery
  + Medfield head bands:
    - * Cost: $12
      * Retail: $15
      * Delivery takes 6-8 weeks
  + Medfield “tie bands”:
    - * Cost: $14
      * Retail: $18
      * Delivery takes 6-8 weeks
  + Visors:
    - * Cost: $4
      * Embroidery: $4
      * Total cost: $8
      * Delivery approximately 4 weeks
  + Stadium Blanket (fleece):
    - * Cost (includes Medfield Warrior symbol): $25
      * Retail: $31
      * Delivery approximately 4 weeks
  + Travel Blanket:
    - * Cost (includes Medfield Warrior symbol): $25
      * Navy with black or Royal blue with black
      * Retail: newer item
      * Delivery approximately 4 weeks
  + Sweatshirt blanket:
    - * Cost (includes Medfield Warrior symbol): $15
      * Navy or Carolina blue
      * Delivery approximately 4 weeks
  + The PTO Board approved the purchase of 250 pom pom hats at $16.50 each.
  + The PTO Board approved the purchase of 250 sweatshirt blankets with Medfield warrior symbol at $15 each.
  + Pom pom hats and blankets will be sold at the Dale St PTO Book Fair at Park St books. Tentative date is December 6, 2017. Items may also be sold at the Dale St Band Concert on December 7, 2017.
  + Other items such as visors and headbands may be purchased and sold as a spring fundraiser.
* **Vice President’s Report:**
  + Cathi Thomas reported that there are many volunteers for upcoming PTO events such as 4th grade KNO, Movie on the ½ day, Book Fair, etc.
  + The PTO is still looking for Chair/Co-Chair volunteers to run the 4th grade KNO, Movie on the ½ day and Book Fair.
  + The Back to school teacher luncheon at Dale St. went well.
  + Cathi will contact volunteers for upcoming events.
* **Co-President’s Update:**
  + Heather Boyd suggested running a fall/back to school event at Dale St.. Members at the meeting felt it would be too much to add another event to the calendar at this time.
  + Yankee Candle and Mixed Bag Fundraiser booklets will be distributed soon.
  + Erin Fontana will present at PIN and convey upcoming Dale St PTO events and highlights (fundraising, grants, etc.) from last year.
* **MCPE Update:**
  + Mary Frasier provided a MCPE update.
  + This year is the 30th Anniversary of MCPE. MCPE will hold an Annual Appeal with a goal of raising $75,000.
  + Trivia Night is scheduled for November 3, 2017 at the American Legion.
  + Annual Spelling Bee will also be held this year.
  + On Medfield Day, MCPE is sponsoring a free book raffle for Memorial, Wheelock and Dale St schools.
  + The MCPE grant approval process has changed. MCPE will have only 4 grant approval meetings during the year.
  + The Fall Ball will be held in the fall of 2018. Details to follow.
* *Dale St. volunteer meeting will be held on Wednesday, October 11, 2017; Location TBD*
* *Dale St. PTO meeting will be held on Wednesday, November, 8, 2017 at Dale St. School.*